

II. Unarmed Patrol Officer

The purpose of this position is to conduct vehicle patrols of client sites on an assigned beat (territory) to ensure security.

Responsibilities:

- Perform drive-by visual inspections of client properties and when warranted or requested, perform physical inspections of windows, doors, gates etc.
- Parking enforcement.
- Inspect client premises during absences and collect newspapers and/or mail.
- Prepare daily activity reports.
- Prepare incident reports when necessary.
- Responsible for vehicle inspections, documenting and communicating any issues.
- Perform other related functions as requested by a Supervisor.

Requirements:

- Current Guard Card.
- Clean driving record.
- Great customer service and communication skills.
- Available to work Swing or Graveyard shifts and Weekends.
- Ability to walk, stand and/or drive up to 10 hours.
- Must pass a background check and drug test.